

LEE JIMENEZ
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- Career Objectives:** To improve the welfare of people and their communities through supporting the creation of more convenient, equitable, healthful, efficient and attractive places for present and future generations.
- Education:** Bachelor of Science in Planning, Urban Planning, Arizona State University School of Planning, May 2008.
- Certificates:** Certified Floodplain Manager, Association of State Floodplain Managers, 11/15/2008 - 1/31/2011.
- Areas of Interest:** Environmental Planning, Transit-Oriented Development, Revitalization Planning, Community Development, Transportation Planning, Watershed Planning and Hazard Mitigation Planning
- Special Abilities:** Highly motivated with strong organizational skills and work ethics; Excellent writing and presentation skills; Strong GIS skills; Supervisory skills
- Experience:**
- Floodplain Development Services Specialist
Flood Control District of Maricopa County
Floodplain Management and Services
July 2008 – Present
- Review development applications and site plans for compliance with regulations
 - Issue floodplain use permits and floodplain clearances
 - Explain flood hazards, flood insurance, regulations and the permitting process to the public
- Senior Planning Intern
Flood Control District of Maricopa County,
Planning and Project Management Division – Phoenix, AZ,
February 2008 – July 2008
- Assist in updating the Flood Control District's Comprehensive Plan
 - Support the implementation of Watercourse and Area Drainage Master Plans
 - Work on other planning related projects with the planning and project management branch including developing GIS maps and exhibits
- Student Researcher
City of Phoenix, Phoenix Urban Research Lab, Arizona State University School of Planning, Introductory Studio – Tempe, Arizona,
August 2007 – January 2008
- Conducted an analysis along the Light-Rail TOD Camelback Corridor for development impact and opportunities
 - Assisted in two community meetings held as a group facilitator during a breakout session
 - Collaborated with the studio in contribution to a final report on the study and led classmates in the development of a brochure based on the final report and findings
- Store Manager
Air Dog Inc. DBA Pump it Up of Scottsdale, Management – Scottsdale, Arizona,
May 2004 – Present
- Supervise a staff of 25 employees
 - Conduct daily operations and create the weekly work schedule
 - Interview job applicants; hire job applicants
- Additional Skills:**
- Microsoft Office: Word, Excel and Power Point
 - ArcGIS Desktop
 - Adobe Creative Suite: Photoshop, InDesign, Illustrator and Acrobat Professional
 - Accela Permits Plus

References Available Upon Request