



City of Phoenix

Employment Opportunity

Principal Planner – Street Transportation Department

<https://www.phoenix.gov/employment>

ABOUT THIS POSITION

This fast-paced position is responsible for planning and programming major transportation projects in the City of Phoenix. The successful candidate must possess effective communication skills and coordination abilities with other governmental and transportation agencies, including: FHWA, ADOT, MAG, MCDOT/FCD, and other cities and towns in the state. This position is also responsible for coordination of planning and pre-design projects, and project development with internal divisions and sections (transit, fiscal, street maintenance, traffic services, environmental services, design & construction management) and other City of Phoenix departments, such as Planning & Development and Neighborhood Services. This position is also responsible for researching and completing grant applications, status reports, required documents, project agreements, etc. for federal and regionally-funded transportation projects. As well, this Principal Planner will be helping, and at times leading, with the development of the Street Transportation Department's Capital Improvement Program; T2050 Program; leading transportation planning and pre-design project efforts; the development of long-range transportation plans; coordinating and leading public meetings which may include night meetings; special projects, and; analysis of financial, demographic and transportation data, and; social trends.

RECRUITMENT DATES

First review of applications will occur the week of April 9, 2018. Recruitment will close when we have received a sufficient number of qualified applications.

SALARY

\$66,518 - \$99,195 annually. Appointment can be made above the minimum depending upon qualifications.

Comprehensive benefits package includes: 11.5 paid holidays, 12 vacation days, 15 sick days, free bus/light rail pass, traditional pension and 457/401 plans, tuition reimbursement upon hire, choice of Blue Cross/Blue Shield or Cigna HMO, PPO. For more details, visit:

<https://www.phoenix.gov/hrsite/Benefit%20Category/007.pdf>

JOB REQUIREMENTS

- Six (6) years of professional-level experience in the field of urban planning or transportation planning.
- Must have at least one (1) year of senior, professional-level urban planning supervisory experience in a planning department, transportation department or firm.
- Bachelor's degree in city or urban planning, landscape architecture, architecture, engineering, public administration, business or a related field.

AA/EEO/D/V Employer – 251 West Washington, Phoenix, AZ 85003 Job Line: (602) 534 – JOBS (5627)

This publication can be provided in an alternative format upon request.

Call: (602) 495-5700 TTY: (602) 261-8687



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- An equivalent combination of related experience and education may be considered.

PREFERRED QUALIFICATIONS

- Experience developing Capital/Transportation Improvement Programs and related processes.
- Experience in public administration, public finance, GIS applications, advanced Excel spreadsheets, capital project management, inter-department coordination, and policy analysis.
- Experience in performance-based planning, measures and developing reports.
- Experience working with federal, state, regional and local transportation policies and procedures.
- Experience managing multiple projects, communicating with multiple stakeholders including elected officials and community engagement.
- Experience with public speaking including presenting at City Council, Subcommittees, Citizen Advisory committees and/or neighborhood groups.
- Master's degree in planning, related field or AICP certification.

HOW TO APPLY

Apply online by completing the required information and attaching your cover letter and resume. Please include your experience as it relates to the qualifications stated above.

YOUR COVER LETTER AND RESUME, PLUS ANY OTHER REQUESTED MATERIAL, MUST BE IN ONE ATTACHMENT. Only online applications are accepted for this position. The results of the resume screening process will be sent to your primary email address.

WHAT YOU NEED TO KNOW

- All finalists for positions are subject to a criminal background check applicable to the department or position.
- For other important information related to employment with the City of Phoenix, please visit: <https://www.phoenix.gov/hrsite/Documents/Talent-Acquisition/Employment-Information.pdf>
- If you need assistance applying for this job, please contact our HR Connection Center at (602) 495-5700.

REFERENCE

Principal Planner, Job Code #18240, ID #26565, 3/19/18, VG, 6mo, 007, Q

City of Phoenix employees demonstrate superior seamless customer service, integrity, and commitment to innovation, efficiency and fiscally responsible activity.

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AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.