

COUNTY OF IMPERIAL

PLANNING DIVISION MANAGER



IMPERIAL COUNTY
HUMAN RESOURCES
DEPARTMENT

940 W MAIN STREET
SUITE 101
EL CENTRO CA 92243

Phone: 442-265-1148

Fax: 442-265-1167

Job Line: 442-265-1169

Web Site: www.co.imperial.ca.us

APPLICATION DEADLINE:

Applications will be accepted thru

September 29th, 2017 by 5:00 p.m.

Please note that resumes are not
accepted in lieu of County
Application.

~Equal Opportunity Employer~

The County of Imperial is located in the southeast corner of California and covers 5,200 square miles. It has a population of approximately 150,000, including seven (7) incorporated cities, the largest of which is approximately 40,000 in population. The County Seat is the City of El Centro, which is located along Interstate 8 between San Diego, California and Yuma, Arizona.

POSITION: Planning Division Manager

Under the direction of the Director of Planning/Building, plan, organize and control the Planning Division of the Planning Department; accept, review and process geothermal projects; review and assist in processing hazardous waste projects; perform special projects as assigned; train, evaluate and supervise assigned Planning staff.

Visit the website at www.co.imperial.ca.us for more about the County, the department and complete detailed job description.

COMPENSATION AND BENEFITS:

Retirement: An excellent retirement program (fixed formula).

Group Health: Eligibility to participate in a Group Health Plan consisting of three (3) medical options. The employee may select a medical plan that will be fully paid by the county for the employee and dependents or purchase additional coverage on a pre-tax basis. Health Reimbursement Account (HRA) up to \$1,250 every 24 months. This can be applied towards your annual Health Insurance deductible (management only).

Dental and Vision: Are Available. Paid for by the County (management only).

Life Insurance: \$75,000 County Health Benefits Plan. County pays \$7.29 per pay period towards Voluntary Term Life Insurance.

Additional Benefits:

- 60 Hours Administrative Leave
- Eleven (11) Paid Holidays
- Tuition Reimbursement at a maximum of \$1,750 towards Bachelors, \$2,200 towards Masters per fiscal year for tuition and textbooks for work-related study outside of normal working hours.
- Deferred Compensation Programs.
- Fifteen (15) working days vacation each year. 15 year employees receive twenty (20) working days vacation. Vacation buy back.
- Sick leave at the rate of one (1) day for each full month of service with unlimited accumulation. A program of sick leave buy back is also available.

APPROXIMATE ANNUAL SALARY:

\$74,988 - \$91,224

EDUCATION AND EXPERIENCE: Any combination equivalent to: graduation from a four year institution with a degree in urban planning, social science or public administration or a related field and five years experience in the planning field including at least two years in a lead or senior capacity.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.