



City of Phoenix

Employment Opportunity Planner II-Village Planner

phoenix.gov/jobs

ABOUT THIS POSITION

The Planner II on assignment to Village Planning is responsible for providing staff support to one or more assigned village planning committees and other city staff on village related issues. Incumbents are required to be extremely knowledgeable of all planning related issues and to resolve development and land use issues. Village Planners work with neighborhood and community groups to write plans, ordinances and studies relating to their villages and participate on interdepartmental committees, serve as the point of contact for their assigned Villages, and balance the interests of the community, developers, and the City. Village Planners make presentations on plans, ordinances, studies, zoning cases and General Plan amendments to neighborhood and community groups as well as to the Planning Commission and City Council. Planners in this assignment interact with the Council offices on controversial matters and resolve those matters that arise in their assigned Villages. Incumbents are expected to work nights or weekends as needed.

Currently there is one opportunity in the Planning and Development Department. This recruitment may be used by any department for any current or future vacancies over the life of the eligible list.

RECRUITMENT DATES

First review of applications will occur the week of December 5. Recruitment may close when we have received a sufficient number of qualified applications.

SALARY

\$26.15 (minimum) - \$39.06 (maximum) hourly / \$54,392 - \$81,245 annually.

Appointment can be made above the minimum based on qualifications.

Comprehensive benefits package includes: 11.5 paid holidays, 12 vacation days, 15 sick days, free bus/light rail pass, traditional pension and 457/401 plans, tuition reimbursement upon hire, choice of Blue Cross/Blue Shield or Cigna HMO, PPO. For more details, visit:

<https://www.phoenix.gov/hrsite/Benefit%20Category/007.pdf>

JOB REQUIREMENTS

- Two years of experience in the field of urban planning
- Bachelor's degree in urban planning
- An equivalent combination of related experience and education may be considered.

PREFERRED QUALIFICATIONS Includes the job requirements listed above, plus:

- Effective project management skills;
- Effective communication skills, written and oral, and the ability to communicate with diverse audiences;
- Experience working with community committees.

HOW TO APPLY

AA/EEO/D Employer - 135 N 2nd Ave, Phoenix, AZ 85003 Job Line: (602) 534 – JOBS (5627)

This publication can be provided in an alternative format upon request.

Call: (602) 495-5703 Fax: (602) 495-5498 TTY: (602) 261-8687



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Apply online by completing the required information and attaching your cover letter and resume. Please include your experience as it relates to the qualifications stated above.

YOUR COVER LETTER AND RESUME, PLUS ANY OTHER REQUESTED MATERIAL, MUST BE IN ONE ATTACHMENT. Only online applications are accepted for this position. The results of the resume screening process will be sent to your primary email address.

WHAT YOU NEED TO KNOW

- All finalists for positions are subject to a criminal background check applicable to the department or position.
- For other important information related to employment with the City of Phoenix, please visit: https://employee.phoenix.gov/Documents/Employment_Information.pdf
- If you need assistance applying for this job, please contact our HR Center at (602) 495-5700.

REFERENCE

Planner II, JC:18220, ID# 20859, 11/21/16, 6 mths, CP, Benefits: 7, Q,

City of Phoenix is an equal opportunity employer; our employees demonstrate superior seamless customer service, integrity, and commitment to innovation, efficiency, and fiscally responsible activity.

AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply.